



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
PO Box 2957 • Olympia, Washington 98507-2957

JUNE 18, 2014

FRED MARTIN
CBRE
1 MICROSOFT WAY
REDMOND WA 98052

Dear Fred:

Account number:

Review status: Vehicle/Vessel Contract Application

IVIPS account information access denied:

Upon careful review of the information provided on your application, we determined that yours is not one of the permissible uses under which release of this information is allowed, pursuant to the federal law called the Driver's Privacy Protection Act (DPPA), 18 USC Sections 2721 and 2725; and state laws RCW 46.12.630, RCW 46.12.635 and WAC 308-10-050(3). On your application, you stated as your reason for access:

- A person was parking in a reserved stall, we did not know who owned the vehicle, the vehicle was towed and the person came later and couldn't find their car, if we had been able to know who she was we could have let her know and she could have gotten her car from the tow yard during the day rather than after hours late in the evening.
- Vehicles that have been parked for several months on one of our parking lots are taking up parking, while we could have the vehicle towed, we would like to contact the vehicle owners and have them move the vehicles rather than having them towed.
- A vehicle parked in one the garages is leaking fluid and we would want to contact the owner, however, the vehicle isn't registered in the Microsoft system so we have to tow off the property but if we could look up the owner by the license plate we could contact that person and let them know of the problem.

This use is not permissible according to the DPPA, 18 USC, section 2721, 3(A)(B) which allows access to personal vehicle owner information only to: 3) "For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only-(A) To verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and (B) If such information as so submitted is not correct or is no longer correct, to obtain the correct information, **but only** for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual."


*We are committed to providing equal access to our services.
If you need accommodation, please call 360-902-3600 or TTY 360-664-0116.*

Fred Martin
June 18, 2014
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You may submit public disclosure requests for consideration on an individual basis using the Vehicle/Vessel Disclosure Request form (RPD-224-003). These forms are available on the internet @ dol.wa.gov or call us and we will fax or mail the form to you.

If you need to contact us

For additional information or assistance, please contact the Vehicle Disclosure Unit at (360) 359-4001 or email vsdisclose@dol.wa.gov.

Sincerely, 
Public Disclosure/Contract Unit
PO Box 2957
Olympia, WA 98507-2957

*We are committed to providing equal access to our services.
If you need accommodation, please call 360-902-3600 or TTY 360-664-0116.*

Vehicle/Vessel Contract Application

To apply for access to vehicle/vessel records or information, complete this form and send it to us by fax or email with your business license and other required documents.

Fax: (360) 570-7895

Email: vsdisclose@dol.wa.gov

Please allow 14 business days to process and respond to your request.

We are committed to protecting personal information. There is no guarantee you will be provided the information. We release information in accordance with the federal Driver Privacy Protection Act (DPPA), and Washington State laws. The DPPA restricts redisclosure of personal information obtained from vehicle records. An authorized recipient may only redisclose information for a permitted use.

There is a \$2.00 fee for each record accessed through IVIPS.

1 Method of access you are requesting			
<input checked="" type="checkbox"/> Internet Vehicle/Vessel Information Processing System (IVIPS) (Individual record inquiries) – (360) 359-4001			
<input type="checkbox"/> Bulk vehicle/vessel records (Batch process) – (360) 902-3673			
PRINT or TYPE Company/Agency name CBRE			
Contact name Fred Martin	(Area code) Telephone number (425) 421-2528	(Area code) Fax number 425-727-2348	
Email v-fmart@microsoft.com	Website N/A		
Contact name 2 (If applicable)	(Area code) Telephone number	Email	
Contact name 3 (If applicable)	(Area code) Telephone number	Email	
Physical address of business (Number and street) 5020 148th Ave. NE, Suite 100			
City Redmond	State WA	ZIP code 98052	
Mailing address of business (If different) 1 Microsoft Way			
City Redmond	State WA	ZIP code 98052	
You are required to provide one of the items below.			
Tax Identification Number (TIN) _____			
Federal Employer Identification Number (EIN) <u>95-2743174</u>			
Washington State Unified Business Identifier (UBI) _____			

Agency Use Only			
Account number _____		<input type="checkbox"/> New account <input type="checkbox"/> Renewal <input type="checkbox"/> Reapply	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Cancelled <input type="checkbox"/> Misuse			

2 Check all that apply to you and/or your business

- | | | |
|--------------------------------------------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Lien service | <input type="checkbox"/> Service bureau for another business
Provide business name: _____ |
| <input type="checkbox"/> Auction | <input type="checkbox"/> Marina | <input type="checkbox"/> Storage facility |
| <input type="checkbox"/> Auto manufacturer or agent | <input type="checkbox"/> Neighborhood block watch | <input type="checkbox"/> Title/Escrow |
| <input type="checkbox"/> Bail bonds | <input type="checkbox"/> Newspaper or media | <input type="checkbox"/> Toll facility |
| <input type="checkbox"/> Bank or financing firm | <input type="checkbox"/> Non-profit organization | <input type="checkbox"/> Towing company |
| <input checked="" type="checkbox"/> Business | <input checked="" type="checkbox"/> Parking enforcement | <input type="checkbox"/> Transporter |
| <input type="checkbox"/> Commercial parking company | <input type="checkbox"/> Private investigator | <input type="checkbox"/> Union (non-profit) |
| <input type="checkbox"/> Credit union | <input type="checkbox"/> Process server | <input type="checkbox"/> Vehicle/Vessel dealer |
| <input type="checkbox"/> Data broker/Reseller | <input type="checkbox"/> Property mgmt. - Government | <input type="checkbox"/> I represent a business that will
provide information to another party
Provide business names: _____ |
| <input type="checkbox"/> Debt recovery/Collection | <input checked="" type="checkbox"/> Property mgmt. - Private | <input type="checkbox"/> Other (explain) _____ |
| <input type="checkbox"/> Employer/Prospective employer | <input type="checkbox"/> Repossession service | |
| <input type="checkbox"/> Government | <input type="checkbox"/> Retail/Store | |
| <input type="checkbox"/> Guardianship/Trustee service | <input type="checkbox"/> School - Private | |
| <input type="checkbox"/> Homeowner association | <input type="checkbox"/> School - Public | |
| <input type="checkbox"/> Hospital | <input type="checkbox"/> Scrap processor or wrecker | |
| <input type="checkbox"/> Hulk hauler | <input type="checkbox"/> Security services - Government | |
| <input type="checkbox"/> Insurance company/agent | <input checked="" type="checkbox"/> Security services - Private | |

3 Provide a detailed explanation of your primary business activity (exactly what your business does).

CBRE is a vendor for Microsoft and operates the Commute department. We oversee and administer all the parking operations for Microsoft and help enforce parking policy and procedure

4 Explain in detail why you need vehicle/vessel information. Give examples. Attach additional pages if necessary.

Example 1: A person was parking in a reserved stall, we did not know who owned the vehicle, the vehicle was towed and the person came later and couldn't find their car, if we had been able to know who she was we could have let her know and she could have gotten her car from the tow yard during the day rather than after hours late in the evening.

SEE ADDITIONAL EXAMPLES ON ATTACHED SHEET

5 Redisclosure and/or selling of information

Will you redisclose or sell the information to anyone else? ☐ Yes ☒ No

If yes, which will you do? ☐ Sell ☐ Provide to others

If yes, to whom will you provide the information? Be specific, list all recipients.

If yes, how do you ensure they have a permitted use under the DPPA and Washington State law? Be specific.

If yes, how will you supply the information? Describe.

6 Owner contact

Will you contact the vehicle/vessel owner? ☒ Yes ☐ No

Unsolicited business contact for commercial purposes is strictly prohibited.

If yes, how is contact made? Describe.

Generally by e-mail, sometimes by phone and as a last resort by U.S. mail

If yes, describe or provide an example of why you would contact them.

to let them know their vehicle had been towed or to warn them to move the vehicle before being towed. To check ownership to inquire about a vehicle that has been parked for an extended period without approval.

7 Check all that apply

- ☒ I represent a Washington State business. Attach legible copies of:
- your current business license.
 - any/all professional licenses that you possess.
- ☐ I represent a business outside Washington State. If your business is not required to be licensed in the State of Washington, attach a legible copy of either:
- your current business license.
 - a letter with a signature of the owner or authorized representative indicating you are their agent. The letter must include your Federal Employer Identification Number (EIN) or Federal Tax Identification Number (TIN).
- ☐ I am a process server. Attach legible copies of:
- your current business license.
 - any/all professional licenses that you possess.
 - registration for county jurisdictions.
- ☐ I represent a government agency. Attach a statement that the information you receive will be used solely for carrying out official agency functions. Print agency name:

- ☐ I represent a non-profit organization or corporation.
1. Attach a legible copy of one of the following:
 - Your Articles of Incorporation, filed with the Secretary of State
 - Your Tax Exempt Status from the Internal Revenue Services (501)(c)(3)
 - Other documents reviewed and approved by the Department of Licensing Public Records Officer
 2. Submit a letter with a signature of the business owner or authorized representative indicating you are their agent.
- ☐ I am an attorney.* Attach legible copies of:
- your current business license.
 - your current bar card.
- ☐ I am a private investigator.* Attach legible copies of:
- your current Private Investigator license.
 - your current business license.

*Whenever the name or address of an individual vehicle owner is provided to an attorney or private investigator, we will notify the vehicle owner that the information has been provided. RCW 46.12.635(4)

8 Answer the following

- Have you attached all the required documents that apply to this Vehicle/Vessel Disclosure Agreement Application? ☒ Yes ☐ No
- Do you agree not to divulge any of the information we provide you to any third party that has not been disclosed on this Agreement Application? ☒ Yes ☐ No
- Do you agree not to use the information for any purpose other than what is stated on this Agreement Application, or approved by us, not to sell the information, and that the information will not be used for commercial purposes by you or by any other individual or organization? ☒ Yes ☐ No
- Do you agree not to use, or facilitate the use of, the information for the purpose of making unsolicited business contact with a person named in the disclosed information? "Unsolicited business contact" means a contact that is intended to result in, or promote the sale of any goods or services to a person named in the disclosed information. ☒ Yes ☐ No

Knowingly making a false statement or concealing a material fact required in this request or making false representation to obtain any personal information from an individual's motor vehicle record is subject to federal criminal fines under the DPPA and RCW 46.12.640

By signing or typing your name, you are certifying under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

5/13/2014 King County

Date and place (county) signed

Fred J. Martin

PRINT or TYPE Name

Transportation Specialist CBRE, vendor for Microsoft

Title

Microsoft Commute 1 Microsoft Way

Address

Redmond, WA 98052

City, State, ZIP code

X Fred J. Martin

Signature

Federal Driver Privacy Protection Act (DPPA) 18 U.S.C. §2721 through §2725
Washington State laws RCW 42.56, RCW 46.12, RCW 47, WAC 308-10, and WAC 308-93

CBRE

Fax

To: WASH. DEPT OF LICENSING From: FRED MARTIN - CBRE
Fax: 360-570-7895 Pages: ~~15~~ 7
Phone: 425-698-9408 Date: 5-14-14
Re: IVIAS APPLICATION cc: _____

☐ Urgent ☒ For Review ☐ Please Comment ☒ Please Reply ☐ Please Recycle

• Comments:

PLEASE SEE MP APPLICATION
FOR THE IVIAS PROGRAM

Fred J Martin

Examples of Use of the IVIPS program:

Example #2 – Vehicles that have been parked for several months on one of our parking lots are taking up parking, while we could have the vehicles towed, we would like to contact the vehicle owners and have them move the vehicles rather than having them towed.

Example #3 – A vehicle parked in one of the garages is leaking fluid and we would want to contact the owner, however, the vehicle isn't registered in the Microsoft system so we have to tow off the property but if we could look up the owner by the license plate we could contact that person and let them know of the problem.